



WOKINGHAM BOROUGH COUNCIL

MEETING OF THE HEALTH AND WELLBEING BOARD ON

THURSDAY 12 FEBRUARY 2015

AT

5PM

AGENDA

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**Civic Offices
Shute End
Wokingham
Berkshire**

**Andy Couldrick
Chief Executive**



**WOKINGHAM
BOROUGH COUNCIL**

Our Vision

A great place to live, an even better place to do business

Our Priorities

Improve educational attainment and focus on every child achieving their potential

Invest in regenerating towns and villages, support social and economic prosperity, whilst encouraging business growth

Ensure strong sustainable communities that are vibrant and supported by well designed development

Tackle traffic congestion in specific areas of the Borough

Improve the customer experience when accessing Council services

The Underpinning Principles

Offer excellent value for your Council Tax

Provide affordable homes

Look after the vulnerable

Improve health, wellbeing and quality of life

Maintain and improve the waste collection, recycling and fuel efficiency

Deliver quality in all that we do

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WOKINGHAM BOROUGH COUNCIL

To: The Chairman and Members of the Health and Wellbeing Board

A Meeting of the **HEALTH AND WELLBEING BOARD** will be held at the Civic Offices, Shute End, Wokingham on **Thursday 12 February 2015 at 5pm**

Andy Couldrick
Chief Executive
4 February 2015

Keith Baker	Leader of the Council
Charlotte Haitham Taylor	Executive Member for Children's Services
Julian McGhee Sumner	Executive Member for Health and Wellbeing
Prue Bray	Opposition Member
Dr Lise Llewellyn	Director of Public Health
Judith Ramsden	Director Children's Services
Stuart Rowbotham	Director Health and Wellbeing
Dr Johan Zylstra	Wokingham Clinical Commissioning Group
Katie Summers	Wokingham Clinical Commissioning Group
Dr Cathy Winfield	Wokingham Clinical Commissioning Group
Nick Campbell-White	Healthwatch Wokingham Borough
Nikki Luffingham	NHS England
Beverley Graves	Business, Skills and Enterprise Partnership
Chief Inspector Rob France	Community Safety Partnership
Clare Rebbeck	Place and Community Partnership

ITEM NO.	WARD	SUBJECT	PAGE NO.
68.00	None Specific	<p>ELECTION OF A VICE CHAIRMAN FOR THE REMAINDER OF THE 2014/15 MUNICIPAL YEAR To elect a Vice Chairman for the remainder of the 2014/15 municipal year.</p>	- <i>5 mins</i>
69.00	None Specific	<p>CONFIRMATION OF CLINICAL COMMISSIONING GROUP VOTING REPRESENTATIVE FOR THE HEALTH AND WELLBEING BOARD FOR THE REMAINDER OF 2014/15 To note that Dr Johan Zylstra would be the NHS Wokingham Clinical Commissioning Group's voting representative on the Health and Wellbeing Board for the remainder of the 2014/2015 municipal year and that if he was unable to attend a Board meeting and a vote was required, his substitute would act as the voting representative.</p>	- <i>2 mins</i>
70.00	None Specific	<p>MINUTES To confirm the Minutes of the Meeting of the Board held on 11 December 2014</p>	1-6 <i>5 mins</i>
71.00	None Specific	<p>APOLOGIES To receive any apologies for absence</p>	
72.00		<p>DECLARATIONS OF INTEREST To receive any declarations of interest</p>	
73.00		<p>PUBLIC QUESTION TIME To answer any public questions The Council welcomes questions from members of the public about the work of this Board.</p> <p>Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Board or an item which is on the Agenda for this meeting. For full details of the procedure for submitting questions please contact the Democratic Services Section on the numbers given below or go to www.wokingham.gov.uk/publicquestions</p>	
74.00		<p>MEMBER QUESTION TIME To answer any member questions</p>	
75.00	None Specific	<p>HEALTH AND WELLBEING SUB COMMITTEES To receive a report regarding Health and Wellbeing Sub Committees.</p>	7-9 <i>5 mins</i>
76.00	None Specific	<p>PERFORMANCE UPDATE To receive updates on performance against the</p>	10-43 <i>30 mins</i>

following:

- Health & Wellbeing Strategy 2014-17;
- Better Care Fund;
- Public Health Outcomes Framework, NHS and Adult Social Care,
- Care Act 2014

Please note that this will be by exception only.

Due to the size of the Public Health Outcomes Framework document, this has been circulated to Board members separately.

77.00	None Specific	APPOINTMENT OF H&WB REPRESENTATIVE TO ATTEND CCG JOINT AND DELEGATED COMMISSIONING COMMITTEES To appoint Stuart Rowbotham, Director of Health and Wellbeing as the Wokingham Health and Wellbeing Board representative to attend the CCG joint and delegated commissioning committees.	44-47 <i>5 mins</i>
78.00	None Specific	PHARMACEUTICAL NEEDS ASSESSMENT To receive the Pharmaceutical Needs Assessment.	48-126 <i>15 mins</i>
79.00	None Specific	MENTAL HEALTH CRISIS CARE CONCORDAT To receive an update on the Mental Health Crisis Care Concordat.	Verbal <i>10 mins</i>
80.00	None Specific	COMMUNITY SAFETY PARTNERSHIP RESTRUCTURE To receive an update regarding the Community Safety Partnership restructure.	Verbal <i>15 mins</i>
81.00	None Specific	FORWARD PROGRAMME 2014/15 To consider the Forward Programme for 2014/15	127-129 <i>5 mins</i>
82.00		ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT A Supplementary Agenda will be issued by the Chief Executive if there are any other items to consider under this heading	

This is an agenda for a meeting of the Health and Wellbeing Board

If you need help in understanding this document or if you would like a copy of it in large print please contact one of our Administrators.

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**MINUTES OF A MEETING OF THE
HEALTH AND WELLBEING BOARD
HELD ON THURSDAY 11 DECEMBER 2014 FROM 5PM TO 6.25PM**

Present:-

Keith Baker	Leader of the Council
Charlotte Haitham Taylor	Executive Member for Children's Services
Julian McGhee Sumner	Executive Member for Health and Wellbeing
Prue Bray	Opposition Member
Dr Lise Llewellyn	Director of Public Health
Stuart Rowbotham	Director Health and Wellbeing
Dr Stephen Madgwick	Wokingham Clinical Commissioning Group
Katie Summers	Wokingham Clinical Commissioning Group
Jim Stockley (substituting Nick Campbell-White)	Healthwatch Wokingham Borough
Chief Inspector Rob France	Community Safety Partnership
Clare Rebbeck	Place and Community Partnership
Beverley Graves	Business, Skills and Enterprise Partnership

Also present:-

Darrell Gale, Consultant in Public Health

Mark Hooper, Healthwatch Volunteer (until Item 50)

Madeleine Shopland, Principal Democratic Services Officer

Nicola Strudley, Healthwatch Wokingham Borough

PART I

44. MINUTES

The Minutes of the meeting of the Board held on 9 October 2014 and the Minutes of the extraordinary meeting held on 27 November 2014 were confirmed as a correct record and signed by the Chairman.

45. APOLOGIES

Apologies for absence were submitted from Nick Campbell-White, Dr Winfield and Dr Zylstra.

46. DECLARATIONS OF INTEREST

There were no declarations of interest made.

47. PUBLIC QUESTIONS

There were no public questions received.

48. MEMBER QUESTIONS

There were no Member questions received.

49. HEALTHWATCH PRESENTATION AND REPORT - ARE YOU HEARING US?

The Health and Wellbeing Board received Healthwatch Wokingham Borough's report 'Are you hearing us?' and a presentation from Mark Hooper from Deaf Positives Action and a Healthwatch Volunteer.

During the discussion of this item the following points were made:

- Mark Hooper informed the Board of two negative experiences that two deaf individuals had had with the Police and the NHS. In both instances interpreters had not been requested for them, making it extremely difficult for the individuals involved to understand what was happening.
- One individual had been kept in A&E for 4 days and an interpreter had not been requested. Whilst the consultant had discussed their condition, the patient had been unable to understand and did not know about follow up appointments. The paramedics had tried to lip read. The Board was dismayed to hear that a request to book an interpreter had been refused. Board members were informed that Mark had been appointed as advocate for the patient and had contacted PALS requesting information on the usual procedure and was informed that what had happened was unusual. Mark Hooper commented that staff appeared not to have been sufficiently aware on how to meet deaf peoples' needs and that basic awareness training was vital. He also commented that many people relied on providing information via a leaflet but as many deaf people had a low reading age, this was not always helpful.
- Katie Summers commented that she would take back issues raised in the presentation to the Directorate of Nursing.

RESOLVED That the Healthwatch Presentation and Report – 'Are You Hearing Us?' be noted

50. UPDATE FROM HEALTH AND WELLBEING BOARD MEMBERS

The Board received updates on the work of the following Health and Wellbeing Board members:

Business, Skills and Enterprise Partnership:

- Beverley Graves indicated that the Partnership had had its first meeting on 3rd December. The terms of reference had been discussed.
- Discussions regarding Elevate were taking place and a steering group met regularly.
- Apprenticeships were high on the Partnership's agenda. A Berkshire Apprenticeship Event was scheduled for 6 March 2015. Employers would be encouraged to employ apprentices and there would be a question and answer opportunity. Young people and their parents would be able to discuss apprenticeship vacancies with employers.
- A successful STRIVE Programme had been undertaken in 2014 in conjunction with the Council and Housing Associations. 15 residents had undertaken workshops and of these 10 had since set up their own businesses. Councillor McGhee-Sumner asked what level of support these new businesses were provided with in the long term and were informed that a mentorship programme was available.
- The next meeting of the Partnership was scheduled for March 2015.

Community Safety Partnership:

- Chief Inspector Rob France provided an update from the Community Safety Partnership.
- The Partnership would bring forward how it was aligning with the recently approved Health and Wellbeing Strategy.

- An emerging issue was the increasing use of M-CAT. Additional staff had been trained in support. With regards to educating young people on the dangers of M-CAT, Councillor McGhee-Sumner questioned whether educating inside or outside of schools was more effective. Chief Inspector Rob France commented that all avenues were used including outreach work.
- Dr Llewellyn commented that M-CAT was also an issue in Bracknell and that Bracknell had been working with schools and parents so that they could identify whether a young person was potentially using M-CAT. Chief Inspector France indicated that the Wokingham Drug Action Team had received a briefing from the Bracknell Drug Action Team.
- A member of the public commented that it was important to also spread the message through the deaf community.

Place and Community Partnership:

- Clare Rebbeck informed Board members that the Partnership had not met since the last update she had provided.
- She went on to suggest that Healthwatch be invited to participate in the discussions regarding the users engagement stock take.
- The terms of reference for the Co-Production network were being looked at.
- Board members were reminded that the Partnership had not had a dedicated officer since April.

RESOLVED That the updates from Health and Wellbeing Board members be noted.

51. NHS FIVE YEAR FORWARD VIEW

Dr Madgwick updated the Board on the NHS Five Year Forward View and highlighted key points of the document.

During the discussion of this item the following points were made:

- The Forward View set out a vision for the future of the NHS. The purpose of the Five Year Forward View was to articulate why change was needed, what that change might look like and how this could be achieved.
- The importance of Prevention and Public Health were emphasised.
- Patients would gain greater control of their own care and would be able to access their own records.
- Personal budgets would be coming to the NHS.
- A 'one size fits all' care model was not possible. Berkshire West was considering different models of care.
- Closer working between primary and secondary care was required.
- Increased and different use of smaller hospitals would be encouraged.
- New payment mechanisms would be considered.
- The NHS would invest in new options for its workforce. For example there were shortages of nurses, physiatrists and GPs.
- The NHS would make better use of health technology, radically improving patients' experience of interacting with the NHS.
- The NHS' ability to undertake research and apply innovation would be improved.
- Councillor Bray expressed concern at the shortage of GPs coming through. She commented that the document stated that the number of GPs in training would be expanded but not how this would be done. She went on to ask how GP Practice could

be made a more attractive career option. Dr Madgwick commented that there were gaps in the Forward View regarding the delivery but it did set out intentions.

- Dr Llewellyn informed the Board that Public Health England had published 'From evidence into action: opportunities to protect and improve the nation's health'. This set out seven priorities; tackling obesity, reducing smoking, reducing harmful drinking, ensuring every child has the best start in life, dementia risk reduction, tackling antimicrobial resistance and reducing tuberculosis. A cross Berkshire workshop would be held on how these priorities would be addressed locally and how communities could be better engaged.
- Katie Summers indicated that 'Personalised Health and Care 2020: Using Data and Technology to Transform Outcomes for Patients and Citizens: A Framework for Action' had been published and that the Board should give consideration to action from a local perspective.
- In response to a question from Beverley Graves regarding the opportunity for local businesses to deliver services, Dr Madgwick commented that making the most of resources was vital.

52. PROTOCOL AGREEMENT BETWEEN WOKINGHAM HEALTH AND WELLBEING BOARD & WEST OF BERKSHIRE SAFEGUARDING ADULT PARTNERSHIP BOARD

Stuart Rowbotham, Director of Health and Wellbeing presented a proposed Protocol Agreement between the Wokingham Health and Wellbeing Board and the West of Berkshire Safeguarding Adult Partnership Board.

During the discussion of this item the following points were made:

- The Safeguarding Adults Partnership Board (SAPB) covered the West Berkshire, Reading and Wokingham areas bringing together agencies who worked together to prevent abuse of vulnerable adults. The Board was currently non-statutory but would have a statutory basis from April.
- A protocol agreement for the two bodies had been proposed. This had already been adopted by both the Reading and West Berkshire Health and Wellbeing Boards.
- It was noted that the Partnership Board would hold the Health and Wellbeing Board to account on matters of safeguarding adults in all its activities, providing appropriate challenge on performance.
- It was confirmed that there was representation from the voluntary sector on the Partnership Board.
- Councillor Haitham Taylor proposed that a protocol between the Local Safeguarding Children's Board and the Health and Wellbeing Board also be developed and agreed.

RESOLVED That the Protocol Agreement between the Wokingham Health and Wellbeing Board and the West of Berkshire Safeguarding Adult Partnership Board be agreed.

53. BETTER CARE FUND STATUS UPDATE

Stuart Rowbotham, Director of Health and Wellbeing provided with a status update on the Better Care Fund.

During the discussion of this item the following points were made:

- The Wokingham Plan had been approved with conditions and the potential resubmission date was 12 December. However, a likely funding gap had been previously identified with Council's eligibility criteria having to move from 'Critical' to

'Substantial'. This had been taken up with the Department of Health but Officers had learnt recently that further funding would not be offered. This would have a significant impact on the delivery of the Better Care Fund Plan in Wokingham and the other Berkshire West authorities. A lot of work would need to be undertaken to accommodate all of the Better Care Fund requirements within the allocated funding. 19 January was the final resubmission deadline. Board members were reminded that the Health and Wellbeing Board was required to sign off the Better Care Fund Plan before its resubmission.

- West Berkshire Council had also not received additional funding. There would be wider implications for the Better Care Fund Plans of the Berkshire West authorities as many projects had been proposed on a Berkshire West basis.
- The commissioning of Step Up, Step Down beds was progressing. Two flats at Alexandra Place in Woodley would be dedicated to reablement and were expected to come online in February.
- The Short Term Service was co-located and conversations were ongoing regarding a single integrated service.
- Discussions regarding neighbourhood clusters and how these would look were also being had.

RESOLVED That the update on the status of the Better Care Fund be noted.

54. DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT

Dr Llewellyn presented the Director of Public Health's Annual Report.

During the discussion of this item the following points were made:

- The Director of Public Health was required to produce an annual report on the health of the local population.
- The report did not provide a comprehensive analysis of all the health issues facing the Berkshire communities as the new style joint strategic needs assessments that were now on each Council website provided an up to date and accessible description of this. The Director of Public Health had chosen to focus on one aspect of illness that effected Berkshire residents - mental illness.
- Mental illness was the largest cause of disability in the UK effecting 23% of the population. 1 in 4 families worldwide were likely to have at least one member with a mental disorder. Board members were informed that 1 in 10 children and young people aged 5 - 16 suffered from a diagnosable mental health disorder.
- There were links between mental and physical health. Those with mental illness died on average 15-20 years earlier than those without. Also, those with long term physical conditions had a higher tendency towards mental health issues.
- Nicola Strudley commented that Healthwatch often found that people were happy to see a doctor regarding a physical ailment but were less willing to do so regarding a mental health issue. There was still a stigma attached to mental health issues.
- Dr Llewellyn highlighted the 'Time to Talk Campaign.'
- Board members commented that it was a good, easy to read report.

RESOLVED That the Director of Public Health Annual Report be noted.

55. BERKSHIRE PHARMACEUTICAL NEEDS ASSESSMENTS

Darrell Gale, Consultant in Public Health provided an update on the Berkshire Pharmaceutical Needs Assessments.

During the discussion of this item the following points were made:

- There had been a consultation regarding the Pharmaceutical Needs Assessment on the Council's website. In addition a small number of responses to the consultation had been received by post. Consultations had been distributed at the Winter Carnival and the SHINE Christmas Coffee events. Two events regarding pharmacies and the services that they could provide had been held in conjunction with Healthwatch. These had, unfortunately, been poorly attended. The consultation closed on 16 December and those Board members who had not yet responded to the consultation were encouraged to do so.
- Board members were informed that Fittleworth Medical Ltd, was to relocate elsewhere in Wokingham.
- Draft consultation results had shown that despite forthcoming areas of significant housing growth, no new pharmacies were required. Nevertheless, there were concerns regarding the capacity of existing pharmacies in the areas and discussions had been had with pharmacies located in Shinfield, Wokingham, Finchampstead and Wokingham.

RESOLVED That the update regarding the Berkshire Pharmaceutical Needs Assessments be noted.

56. FORWARD PROGRAMME 2014/15

The Board considered the Forward Programme for the remainder of the 2014/15.

During the discussion of this item the following points were made:

- Clare Rebbeck requested that a steer be provided on the important issues for the Co-Production network to address, at the January meeting.
- Councillor Bray suggested that the Board consider statistics on homelessness at its January meeting.
- Dr Madgwick requested that the Crisis Care Concordat be considered at the February meeting.
- An extraordinary Health and Wellbeing Board meeting would be required to enable the Board to sign off the Better Care Fund Plan by the amended deadline of 19 January.
- Better Care Fund key performance indicators would be presented at the Board's meeting in February.
- The Director of Health and Wellbeing suggested that the Board receive an update on the implementation of the Care Act at the February meeting.
- The final Pharmaceutical Needs Assessment would be presented at the February meeting. Dr Llewellyn suggested that the Board also consider the Public Health Outcomes.
- Katie Summers requested that the Board consider the refreshed Clinical Commissioning Group Operating Plan at the February meeting.
- Darrell Gale informed the Board that work was being undertaken to establish a subcommittee of the Board.

RESOLVED That the Forward Programme 2014/15 be noted.

*These are the Minutes of a Meeting of the Health and Wellbeing Board
If you need help in understanding this document or if you would like a copy of it in large print please contact one of our Administrators.*